

## Academic Probation and Dismissal Policy Michigan Program in Survey and Data Science (MPSDS)

Effective fall 2019, Rackham PhD programs were asked to implement program-level policy for academic probation and dismissal that is consistent with Rackham Graduate School guidelines. The following outlines the MPSDS policy for academic probation and dismissal.

### **Placing a Student on Academic Probation**

MPSDS faculty will discuss doctoral progress toward degree completion in the December and May faculty meetings or more frequently as needed. These discussions will consider the following as criteria for adequate progress and if any of these criteria are not met, the student will be considered for academic probation.

- Successful defense of a dissertation prospectus within one academic year of becoming a candidate. The MPSDS Guidelines for Dissertation Prospectus documents the details of this requirement.
- Successful defense of a dissertation within one year of successfully defending a dissertation prospectus.
- Achieving satisfactory evaluation in 995 “Dissertation/candidate” every term of registration. The MPSDS Guidelines for Dissertation/Candidate (995) Registration documents the details of this requirement.

If a student has not fulfilled any of these requirements they will be considered for probation. This decision will be made by the program’s director, associate director and the student’s advisor or dissertation chair. A student who is placed on probation will receive a letter from the program director indicating which of the criteria have not been met and the specific requirements to remediate their situation. A notation will be made in the student’s file. Rackham Graduate School will be notified of probationary status and probation will be noted on the student’s unofficial transcript.

### **Length of Probationary Period**

Student will be placed on probationary period within 2 months of the end of a term, as defined in the Rackham Graduate School policy (3.5.2.2 Length of Probationary Period). Typically, a student will be informed of probation status before the beginning of the new term. The probationary period will coincide with the start date of the academic term and the student will be allowed a maximum of one term to meet conditions. Failure to meet the conditions of the probation may result in dismissal from the program.

### **Funding**

Being placed on academic probation will not affect the level at which a student is funded.

### **Academic Dismissal**

At the end of a probationary period, failure to meet the conditions of the probation may result in dismissal from the program. The decision about whether the student will be dismissed from the program will be made by a committee of three persons to include the program's director, associate director, and the student's academic advisor or dissertation chair. The director of the program will notify the student and Rackham Office of Academic Records and Dissertations (OARD) that dismissal is recommended.

### **Option to Appeal Academic Probation or Dismissal**

A student can appeal the decision to be placed on academic probation or dismissal by contacting the Student Administration Manager. The Student Administration Manager, in consultation with the Doctoral Candidacy Committee, will form a separate committee of faculty, to consider requests for appeal.